

MONTCLAIR PUBLIC SCHOOLS



PUBLIC BOARD MEETING HELD ON

**WEDNESDAY, MAY 2, 2018 AT 5:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING
HELD WEDNESDAY, MAY 2, 2018 AT 5:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, April 24, 2018, notice of this meeting was posted on the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road and filed with the Township Clerk. The time, date and location of this meeting were accurately set forth therein.
2. On Saturday, April 28, 2018, notice of this meeting was posted in the Herald News. The date, time and location of this meeting were accurately set forth therein.
3. On Tuesday, May 1, 2018, notice of this meeting was posted in the Star Ledger. The date, time and location of this meeting were accurately set forth therein.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcast, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility and will not be liable for any comments made by members of the public. Speakers should, therefore, carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

B. ROLL CALL at 5:33 pm

	PRESENT	ABSENT
Laura Hertzog		x
Jevon Caldwell-Gross	x	
Jessica de Koninck		x

Joseph Kavesh	x	
Anne Mernin	x	
Eve Robinson	x	
Franklin Turner	x	

C. RESOLUTION FOR EXECUTIVE SESSION

Joe Kavesh moved to approve the following

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- a matter rendered confidential by federal or state law;
- a matter in which release of information would impair the right to receive government funds;
- a collective bargaining agreement and/or negotiations related to it;
- protection of public safety and property and/or investigations of possible violations or violations of law;
- any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting
- deliberation after a public hearing that could result in a civil penalty or other loss.
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Seconded by Jevon Caldwell Gross and approved by a vote of 5-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog				x
Jevon Caldwell-Gross	x			
Jessica de Koninck				x

Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Laura Hertzog arrived at 5:50 pm,

- D. RETURN TO OPEN SESSION at 7:39 pm
- E. THE PLEDGE OF ALLEGIANCE
- F. ROLL CALL

	PRESENT	ABSENT
Laura Hertzog	x	
Jevon Caldwell-Gross	x	
Jessica de Koninck		x
Joseph Kavesh	x	
Anne Mernin	x	
Eve Robinson	x	
Franklin Turner	x	

Franklin Turner left at 7:45 pm, Anne Mernin left at 7:49 pm

- G. SUPERINTENDENT’S REPORT
- H. ADMINISTRATION PRESENTATION
None

- I. COMMENTS FROM THE PUBLIC
The Board will allow time for the public to comment on agenda and non-agenda items.

- J. MINUTES
 - 1. Public/Executive Session held on April 16, 2018

WITHDRAWN

- K. BOARD OF EDUCATION
 - 1. Mr. Martin Schwartz, Montclair Office of Economic, Social and Arts Development

L. BUSINESS OFFICE

1. Resolution: Acknowledge Receipt of Certificates from the Board of School Estimate to the Montclair Board of Education of the Township of Montclair, New Jersey, and the Council of the Township of Montclair, New Jersey, Relating to the 2018-2019 Operating Budget

Joe Kavesh moved to approve the following resolution:

BE IT RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Certificate of the Board of School Estimate to the Board of Education of the Township of Montclair, New Jersey, and the Council of the Township of Montclair, New Jersey, relating to the School District Budget for the 2018-2019 school year as follows:

1. The 2018-2019 School District Budget

CERTIFICATE
OF THE
BOARD OF SCHOOL ESTIMATE
TO THE
BOARD OF EDUCATION OF THE
TOWNSHIP OF MONTCLAIR, NEW JERSEY
AND THE
COUNCIL
OF THE TOWNSHIP OF MONTCLAIR, NEW JERSEY

Resolution adopted at the Board of School Estimate Meeting held at the George Inness Annex Atrium, 141 Park Street, Montclair, New Jersey on Thursday, April 19, 2018, at 7:30 p.m. relating to the 2018-2019 budget.

Resolution Re: Adoption of 2018-2019 Budget

WHEREAS, NJSA Title 18A:22-14 requires that the Board of School Estimate fix and determine by official action the amount of money necessary to be appropriated for the use of the public schools in the district for ensuing year and,

WHEREAS, NJAC 6:19-5.2 requires that if the amount of money appropriated by the board of school estimate is less than the amount proposed by the board of education, the board of school estimate shall present to the board of education, the governing body and the county superintendent a statement of the specific line-item reductions made by the board of school estimate, along with a certification that the board of school estimate has reviewed the budget proposed by the board of education and deems the revised budget sufficient for provision of a thorough and efficient system of education and that the reductions will not adversely affect the stability of the district given the need for long term planning and budgeting,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of School Estimate, after careful study and due deliberation, has reviewed the 2018-2019 school district budget and decided to fund a Separate Proposal in the amount of \$50,000 for the purpose of Additional School Security at Special Events for the 2018-2019 school year thereby increasing the tax levy; and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of School Estimate, after careful study and due deliberation, does hereby approve a Fiscal Year 2018-2019 school district tax levy in the amount of One Hundred and Fifteen Million, Nine Hundred Forty-One Thousand, Two Hundred Seventy-Nine Dollars (\$115,941,279) which is comprised of originally requested tax levy, \$115,891,279, plus the Separate Proposal, \$50,000; and

BE IT FURTHER RESOLVED, that the Board of School Estimate does hereby certify said amount to the governing body of the Township of Montclair pursuant to N.J.S.A. 18A:22-19, and

BE IT FINALLY RESOLVED, that the Secretary is hereby instructed to prepare two certificates of this action, one to be sent to the Board of Education of the Township of Montclair, and the other to the Council of the Township of Montclair.

Board of School Estimate

Voting

Montclair, New Jersey	Aye	Nay
_____	X	
Mayor Robert Jackson		
_____	X	
Councilor William Hurlock		
_____	X	
Councilor Rich McMahon		
_____	X	
Jessica de Koninck		
_____	X	
Laura Hertzog		

ATTEST:

Emidio D’Andrea

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

2. Resolution: Acknowledge Receipt of Certificate from the Board of School Estimate to the Montclair Board of Education of the Township of Montclair, New Jersey, and the Council of the Township of Montclair, New Jersey, Relating to the 2018-2019 Capital Budget

Joe Kavesh moved to approve the following resolution:

BE IT RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Certificate of the Board of School Estimate to the Board of Education of the Township of Montclair, New Jersey, and the Council of the Township of Montclair, New Jersey, relating to the School District Budget for the 2018-2019 school year as follows:

1. The Authorization of School Bonds for Capital Purposes

CERTIFICATE
OF THE
BOARD OF SCHOOL ESTIMATE
TO THE
BOARD OF EDUCATION OF THE
TOWNSHIP OF MONTCLAIR, NEW JERSEY
AND THE
COUNCIL
OF THE TOWNSHIP OF MONTCLAIR, NEW JERSEY

Resolution adopted at the Board of School Estimate Meeting held at the George Inness Annex Atrium, 141 Park Street, Montclair, New Jersey on Thursday, April 19, 2018, at 7:30 p.m. relating to the Authorization of School Bonds 2018-2019 budget.

**THE BOARD OF SCHOOL ESTIMATE
Montclair, New Jersey**

RESOLUTION RE: AUTHORIZATION OF SCHOOL BONDS FOR CAPITAL PURPOSES

WHEREAS, the Board of Education has submitted a request for capital funds for school purposes pursuant to NJSA Title 18A:22-18; and

WHEREAS, said purposes relate to raising funds for capital improvements, equipment replacements, play area shading, athletic field reconditioning, turf field replacement and district wide security as detailed on the attached list; and

WHEREAS, the Board of Education has estimated the cost thereof of Four Million, Seven Hundred Fourteen Thousand, Nine Hundred Seventy-Five Dollars (\$4,714,975), plus Section 20 costs of One Hundred Forty Four Thousand, Nine Hundred Seventy-Five Dollars (\$144,975) related to the issuance of bonds; and

WHEREAS, the projects requested meet the standards for capital projects pursuant to N.J.S.A. 18A:21-1; and

WHEREAS, the projects are included in the district's Long-Range Facility Plan that was previously submitted to the New Jersey State Department of Education;

NOW THEREFORE BE IT RESOLVED that after careful study and due deliberation, the Board of School Estimate does hereby fix and determine the amount to be raised as Four Million, Eight Hundred Fifty-Nine Thousand, Nine Hundred Fifty Dollars (\$4,859,950), including Section 20 costs related to the issuance of bonds as attached; and

BE IT FURTHER RESOLVED that the Board of School Estimate does authorize funding for the total cost of the project; and

BE IT FURTHER RESOLVED, that the Board of School Estimate does hereby certify said amount to the governing body of the Township of Montclair pursuant to N.J.S.A. 18A:22-19; and

BE IT FINALLY RESOLVED, that the Board Secretary is hereby instructed to prepare two certificates of this action, one to be sent to the Board of Education of the Township of Montclair, and the other to the Council of the Township of Montclair.

APPROVED BY ACTION OF THE
MONTCLAIR BOARD OF SCHOOL ESTIMATE
April 19, 2018

**MONTCLAIR BOARD OF EDUCATION
 CAPITAL PROJECTS
 2018-19 PROPOSED BUDGET**

LOCATION	DESCRIPTION	PROJECT	SOFT COST	SUBTOTAL	SECT 20	TOTAL
BRADFORD	MASONRY COPING REPAIR	\$ 110,000	\$ 6,303	\$ 116,303	\$ 3,597	\$ 119,900
	METAL COPING/REPOINTING	\$ 92,400	\$ 8,771	\$ 101,171	\$ 3,129	\$ 104,300
BULLOCK	PLAY AREA SHADING	\$ 97,900	\$ 9,285	\$ 107,185	\$ 3,315	\$ 110,500
BUZZ ALDRIN	CORNICE REPAIR	\$ 411,400	\$ 26,313	\$ 437,713	\$ 13,537	\$ 451,250
	PARKING LOT REPAIR - EAST	\$ 34,100	\$ 5,476	\$ 39,576	\$ 1,224	\$ 40,800
	FRONT STEP REPAIR	\$ 20,900	\$ 4,320	\$ 25,220	\$ 780	\$ 26,000
EDGEMONT	CORNICE REPAIR	\$ 33,000	\$ 4,833	\$ 37,833	\$ 1,167	\$ 39,000
	CONCRETE STEP REPAIR	\$ 41,800	\$ 5,730	\$ 47,530	\$ 1,470	\$ 49,000
	WALKWAY REPAIR - ANNEX	\$ 44,000	\$ 5,955	\$ 49,955	\$ 1,545	\$ 51,500
GEORGE INNES	GYM/REAR STAIR REPLACEMENT	\$ 110,000	\$ 11,250	\$ 121,250	\$ 3,750	\$ 125,000
	BALUSTRADE REPAIR - MASONRY	\$ 91,300	\$ 8,707	\$ 100,007	\$ 3,093	\$ 103,100
GLENFIELD	KITCHEN MAKE UP AIR SYSTEM	\$ 154,000	\$ 10,900	\$ 164,900	\$ 5,100	\$ 170,000
	GYM FLOOR REFINISHING	\$ 43,500	\$ -	\$ 43,500	\$ 500	\$ 44,000
	CUPOLA REPLACEMENT	\$ 55,000	\$ 6,595	\$ 61,595	\$ 1,905	\$ 63,500
HILLSIDE	MASONRY REPOINTING	\$ 121,000	\$ 9,465	\$ 130,465	\$ 4,035	\$ 134,500
	STEP REPAIR	\$ 23,100	\$ 4,739	\$ 27,839	\$ 861	\$ 28,700
HIGH SCHOOL	MASONRY RESTORATION/WATERPROOFING	\$ 55,000	\$ 17,265	\$ 72,265	\$ 2,235	\$ 74,500
	ELEVATOR CAB REPLACEMENT	\$ 108,900	\$ 9,440	\$ 118,340	\$ 3,660	\$ 122,000
	STAIR FIRE DOOR REPLACEMENT	\$ 176,000	\$ 13,635	\$ 189,635	\$ 5,865	\$ 195,500
NISHUANE	MASONRY RESTORATION/WATERPROOFING	\$ 275,000	\$ 19,492	\$ 294,492	\$ 9,108	\$ 303,600
NORTHEAST	MASONRY REPOINTING - FRONT ENTRANCE	\$ 90,200	\$ 8,740	\$ 98,940	\$ 3,060	\$ 102,000
PRE K BUILDING						
HEATING PLANT	REPOINTING/BUNKER STRUCTURE	\$ 134,200	\$ 14,986	\$ 149,186	\$ 4,614	\$ 153,800
PRE K	GROUND FLOOR WATER DAMAGE	\$ 38,500	\$ 6,023	\$ 44,523	\$ 1,377	\$ 45,900
PLAYGROUND	EQUIPMENT REPLACEMENT	\$ 93,500	\$ 8,738	\$ 102,238	\$ 3,162	\$ 105,400
RENAISSANCE	RETAINING WALL - COMPLETION	\$ 75,000	\$ 5,025	\$ 80,025	\$ 2,475	\$ 82,500
WATCHUNG	CHAIR LIFT REPLACEMENT	\$ 45,100	\$ 6,019	\$ 51,119	\$ 1,581	\$ 52,700
ATHLETICS	ATHLETIC FIELD RECONDITIONING - RENAISSANCE	\$ 99,000	\$ 8,670	\$ 107,670	\$ 3,330	\$ 111,000
	TURF FIELD REPLACEMENT - WATCHUNG	\$ 1,199,000	\$ 62,000	\$ 1,261,000	\$ 39,000	\$ 1,300,000
DISTRICT	SECURITY	\$ 500,000	\$ 33,500	\$ 533,500	\$ 16,500	\$ 550,000
		<u>\$ 4,372,800</u>	<u>\$ 342,175</u>	<u>\$ 4,714,975</u>	<u>\$ 144,975</u>	<u>\$ 4,859,950</u>

Board of School Estimate

Voting

Montclair, New Jersey

Aye

Nay

 Mayor Robert Jackson

X

 Councilor William Hurlock

X

 Councilor Rich McMahon

X

 Jessica de Koninck

X

 Laura Hertzog

X

ATTEST:

Emidio D'Andrea

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessick de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

3. Resolution: Approval of Conference and Travel

Joe Kavesh moved to approve the following resolution:

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee’s or Board member’s current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES						
CONFERENCE	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
GARDEN STATE COALITION OF SCHOOLS – ANNUAL MEETING/ GSCS	5/30/18	EVE ROBINSON JESSICA DE KONINCK	CO	\$65.00 EACH	THIS SEMINAR WILL PROVIDE AN ENHANCED UNDERSTANDING OF VARIOUS ISSUES FACING NEW JERSEY SCHOOLS.	JAMESBURG, NJ
NEA BLACK ISSUES CONFERENCE/ MONTCLAIR E.A.	4/27-30/18	GAYL SHEPARD	DECI	\$0	THIS CONFERENCE WILL SUPPORT HER RESTORATIVE JUSTICE WORK FOR THE DISTRICT.	BALTIMORE, MD
CPI FOUNDATION COWSE / CPI	5/8 & 9/18	SHARON BALSAMO	PUPIL SERVICES	\$879.00	THIS TRAINING WILL ALLOW HER TO MAINTAIN HER CPI INSTRUCTOR CERTIFICATION AND ALLOW HER TO TRAIN STAFF.	EDISON, NJ
OBSERVATION OF WL PROGRAM/ CHATHAM SCHOOL DISTRICT	5/8/18	FRANDK SEDITA	DECI	\$0	THIS VISIT TO THE CHATHAM SCHOOL DISTRICT WILL ALLOW HIM TO VIEW THE RECENTLY REVISED LANGUAGE CURRICULUM, K-12.	CHATHAM, NJ

CAMP CAESER/ WVAEPE	5/17-18/18	ERIC EDER	NISHUANE	\$0	THIS PHYSICAL EDUCATION CONFERENCE WILL PROVIDE FRESH IDEAS TO FOSTER PHYSICAL ACTIVITIES THROUGHOUT LIFE.	COWEN, WV
NJEA CONGRESSIONAL/NEA DIRECTORS LEGISLATIVE/ NJEA/NEA	5/2-3/18	JENNIFER BAILEY	RENAISSANCE	\$0	HER PARTICIPATION WILL PROVIDE THE DISTRICT WITH A VOICE TO ENSURE THAT OUR SYSTEM OF EDUCATION REMAINS INTACT.	WASHINGTON, DC
HARASSMENT, INTIMIDATION & BULLYING TRAINING PROGRAM/ STRAUSS ESMAY	5/22/18	ANDREW EVANGELISTA	SUPERINTENDENT	\$166.00	STATE UPDATES ON HIB, HARASSMENT, INTIMIDATION & BULLYING.	TOMS RIVER, NJ
ANNUAL NJASBO CONFERENCE/ NJASBO	6/6-8/18	MELISSA BEATTIE	CO	\$660.00	THIS WORKSHOP WILL PROVIDE VARIOUS TOPICS TO EXPAND HER KNOWLEDGE OF SCHOOL DISTRICT OPERATIONS	AC, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x

Eve Robinson	x		x 5/30/18	
Franklin Turner				x

4. Resolution: Approval of Monthly Budget Reports and Bills and Claims

Joe Kavesh moved to approve the following resolution:

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of May 2018 in the amount of \$3,853,019.72

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$9,250,000.00 for the month of May 2018.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

5. Resolution: Approval of Memorandum of Understanding (MOU) for Federal Emergency Management Agency (FEMA) Grants

Joe Kavesh moved to approve the following resolution:

WHEREAS, the Board of Education is eligible at times for various Federal Emergency Management Agency (FEMA) grants for costs associated with federally declared states of emergency and administered by the State of New Jersey Office of Emergency Management, and

WHEREAS, the Board of Education must approve the attached MOU and the designated agents listed in the MOU to act on the behalf of the district for the filing of the various documents as it relates to the FEMA grants, and

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education approves the MOU with the State of New Jersey Office of Emergency Management and the list of designated agents.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

6. Resolution: Change Order #1 for Window Repairs at Various Schools

Joe Kavesh moved to approve the following resolution:

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and quotes were received on January 28, 2016 for Window Repairs at Various Schools, and

WHEREAS, a quote was awarded to Window Group, Inc. for Window Repairs at Various Schools for \$35,340, and

WHEREAS, the windows were not done at the unit price quoted resulting in an overpayment of \$14,415.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves of Change Order # 1 in the credit amount of \$14,415.00 to close this project.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			

Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

7. Resolution: Acceptance of Out-of-District Students for 2018-2019 School Year

Joe Kavesh moved to approve the following resolution:

WHEREAS, the Superintendent recommends that the Board approves the Acceptance of the Out-of-District Students listed below:

ID #034833 Montclair High School Grade 9 \$ 13,651

BE IT RESOLVED that the Board approves the acceptance of the Out-of-District students.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

8. Resolution Authorizing Award of Contract for Broker of Record for Employee Health Benefits by the Montclair Board of Education

Joe Kavesh moved to approve the following resolution:

WHEREAS, there exists a need for specialized insurance coverage and consultant services by The Board of Education of the Township of Montclair in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey; and

WHEREAS, it is not reasonably possible to draft specifications for such services and therefore are deemed to be extraordinary and unspecifiable, and the Doyle Alliance Group has the expertise, extensive training, experience and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTCLAIR IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:

1. The firm of Doyle Alliance Group shall be retained as Broker of Record for Employee Health Benefits in accordance with an agreement submitted to the Board (the "Agreement") subject to review by and with such modifications and adjustments approved by the Business Administrator/Board Secretary.
2. The Agreement is being awarded for the 2018-2019 school year from the period 7/1/18 through 12/31/18, without competitive bidding as an extraordinary unspecifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(10) and N.J.S.A. 40A:11-5(1)(m). A copy of the certification required pursuant to N.J.S.A. 5:34-2.3(b) is attached hereto.
3. A notice in accordance with the Public-School Contracts Law of New Jersey in the form attached hereto shall be published in the Montclair Times.
4. A copy of this resolution as well as the Agreement shall be placed on file with the Business Administrator/Board Secretary of the School District.

CERTIFICATION

The foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting thereof duly called and held on May 2, 2018.

Business Administrator/Board Secretary

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x

Eve Robinson	x			
Franklin Turner				x

9. Resolution: Supplemental Instruction/Support (Title I – SIA and Title I) – **As Amended**

Joe Kavesh moved to approve the following resolution:

WHEREAS, the Montclair Board of Education is committed to providing high-quality, supplemental instruction to students;

WHEREAS, the Montclair Board of Education approves the full-time (100% grant funded) supplemental support through Title I - SIA funding as outlined below;

WHEREAS, the Montclair Board of Education approves the hourly supplemental support through Title I funding as outlined below;

School Name	Employee Name	Employee Group	Supplemental Position Title	Salary (Full-time)	Start Date	End Date
Glenfield Middle School	Lindsay Girdwood	Teacher	Supplemental Push-in/Pull-out Teacher (Special Education - All Content Area)	\$55,025.00	3/2/18	6/22/18

School Name	Employee Name	Employee Group	Supplemental Position Title	Salary (Hourly)	Start Date	End Date
Buzz Aldrin Middle School	Atara Bernheim	Teacher	Teacher (ELA)	\$49.00	11/8/17	6/22/18
	Eric Polhill	Teacher	Teacher (ELA)	\$49.00	11/8/17	6/22/18
	Jacqueline Brower	Teacher	Teacher (Math)		11/8/17	6/22/18
	Jeffrey Lambert	Teacher	Teacher (Related Services)	\$49.00	11/8/17	6/22/18
	Joy Valentine	Paraprofessional	Paraprofessional		11/8/17	6/22/18
	Jennifer D'Agostino	Teacher	Teacher (Math)	\$49.00	11/8/17	6/22/18
	Kate Megdanis	Teacher	Substitute Teacher	\$49.00	11/8/17	6/22/18
	Leslie Torres	Paraprofessional	Paraprofessional		11/8/17	6/22/18
	Nisha Gandhi	Teacher	Teacher (Math)/Coordinator	\$49.00	11/8/17	6/22/18
	Cheryl Cottle	Secretary	Secretary	\$34.61	11/8/17	6/22/18
District Office/All Title I Schools/Parent Involvement	Roxanne Smith	Secretary	Clerical	\$37.49	1/2/18	6/22/18
	Monica Smith	Secretary	Clerical	\$32.80	1/2/18	6/22/18
	Eustacia Sweatt	Community Engagement Liaison	Community Engagement Liaison	\$25.00	11/1/17	6/22/18

	Renee Townsend	Community Engagement Liaison	Community Engagement Liaison	\$25.00	11/1/17	6/22/18
	Renee Graham	Teacher	Professional Developer	\$49.00	4/9/18	6/22/18
	Nisha Gandhi	Teacher	Professional Developer	\$49.00	4/9/18	6/22/18
District Office/All Title I Schools/Parent Involvement	Employee Name	Employee Group	Supplemental Position Title	Salary (Hourly)	Start Date	End Date
	Gayl Shepard	Teacher	Professional Developer	\$49.00	5/3/18	6/22/18
	Carbral Edley	Paraprofessional	Paraprofessional	\$28.45	4/11/18	6/22/18
	Carissa Olivi	Teacher	Professional Developer	\$49.00	4/9/18	6/22/18
	Karja Longmore	Teacher	Professional Developer	449.00	4/9/18	6/22/18
	Janet Villalobos	Teacher	Professional Developer	\$49.00	4/9/18	6/22/18
	Rosaline Marshall Thompson	Teacher	Professional Developer	\$49.00	4/9/18	6/22/18
	Sade Henry	Psychologist	Professional Developer	\$49.00	4/9/18	6/22/18
Charles H. Bullock School	Michelle Mau	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Beth Albert	Secretary	Secretary	\$29.05	11/1/17	6/22/18
	Marty Turlin	Secretary	Secretary	\$33.00	11/1/17	6/22/18
	Beverly D'Andrea	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Beverly Weitzman	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Brenda Coe	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Evelyn Colon	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Jenna Nierstedt	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Kay Whang	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Mariah Jackson	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Jackie Mason	Teacher	Teacher	\$49.00	11/1/17	6/22/18
	Janis Vascimini	Teacher	Teacher	\$49.00	11/1/17	6/22/18
Edgemont School	Avril Fagan	Teacher	Teacher (ELA/Math)/Coordinator	\$49.00	11/1/17	6/22/18
	Angelique Kenny	Teacher	Teacher (ELA)	\$49.00	11/1/17	6/22/18
	Kara Mancini	Teacher	Teacher (Math)	\$49.00	11/1/17	6/22/18
	Regina O'Conner	Teacher	Teacher (Math)	\$49.00	11/1/17	6/22/18
	Smita Dharsi	Teacher	Teacher (ELA)	\$49.00	11/1/17	6/22/18
	Kaitlin Doffont	Teacher	Teacher (ELA/Math)	\$49.00	11/1/17	6/22/18
Glenfield Middle School	Emmett Murphy	Teacher	Teacher (Math)	\$49.00	10/30/17	6/22/18
	Rhonda Smith	Teacher	Teacher (ELA)	\$49.00	10/30/17	6/22/18
	Courtney Anderson	Teacher	Teacher (ELA)	\$49.00	10/30/17	6/22/18
	Teri Landau	Teacher	Teacher (ELA)	\$49.00	10/30/17	6/22/18
	Brad Turner	Teacher	Teacher (Math)	\$49.00	10/30/17	6/22/18
	Brianne Kvetkus	Teacher	Coordinator/Teacher (Math)	\$49.00	10/30/17	6/22/18
	Sarah Kornblum	Teacher	Professional Developer	\$49.00	10/30/17	6/22/18
	Vincent Pelli	Teacher	Professional Developer	\$49.00	10/30/17	6/22/18
	Steven Titus	Teacher	Professional Developer	\$49.00	10/30/17	6/22/18
	Scott Berman	Teacher	Professional Developer	\$49.00	10/30/17	6/22/18

	Leigh Ann Fossella	Counselor	Counselor	\$49.00	10/30/17	6/22/18
Hillside School	Stacey Best	Secretary	Clerical	\$32.67	10/16/17	6/22/18
	Pasquale Lino Martire	Teacher	Coordinator/Teacher (Math)	\$49.00	10/16/17	6/22/18
	Alice Hermida-Jordan	Teacher	Teacher (Math)	\$49.00	2/19/18	6/22/18
	Employee Name	Employee Group	Supplemental Position Title	Salary (Hourly)	Start Date	End Date
Hillside	Karja Longmore	Teacher	Teacher (ELA)	\$49.00	10/30/17	6/22/18
	Heather Johnson	Teacher	Teacher (ELA)	\$49.00	2/26/18	6/22/18
	Ashley Bostic	Teacher	Teacher (Math)	\$49.00	10/30/17	6/22/18
	Denis Hill	Teacher	Teacher (ELA)	\$49.00	10/30/17	6/22/18
	Kari Brantner	Teacher	Teacher (ELA)	\$49.00	2/26/18	6/22/18
	Sally Solo	Paraprofessional	Paraprofessional	\$29.35	10/30/17	6/22/18
	Cabral Edley	Paraprofessional	Paraprofessional	\$28.45	10/30/17	6/22/18
	Alexander Solomon	Paraprofessional	Paraprofessional	\$28.99	10/30/17	6/22/18
	Simone Hayes	Paraprofessional	Paraprofessional	\$23.64	10/30/17	6/22/18
	Nishuane School	Candace Covello	Teacher	Co-Coordinator/Teacher	\$49.00	10/10/17
Dan O'Connor		Teacher	Co-Coordinator/Teacher	\$49.00	10/10/17	6/22/18
Fern Seaman		Teacher	Teacher	\$49.00	10/10/17	6/22/18
Jenna DePasquale		Teacher	Teacher	\$49.00	1/9/18	6/22/18
Keara McMahon		Paraprofessional	Paraprofessional	\$26.79	1/9/18	6/22/18
Janice Downie		Paraprofessional	Paraprofessional	\$26.18	1/9/18	6/22/18
Lenore Lawshe		Paraprofessional	Paraprofessional	\$29.20	1/9/18	6/22/18
Tara Wentzell		Teacher	Substitute teacher	\$49.00	1/9/18	6/22/18
Amillah Williamson		Counselor	Professional Developer	\$49.00	5/1/18	6/22/18
Northeast	Maya Morris	Teacher	Teacher (ELA/Math)	\$49.00	11/7/17	1/10/18
	Judy Alday	Teacher	Teacher (ELA/Math)	\$49.00	11/7/17	1/10/18
	Janet Villalobos	Teacher	Teacher (ELA/Math)	\$49.00	11/7/17	1/10/18
	Simona Portella	Teacher	Teacher (ELA/Math)	\$49.00	11/7/17	1/10/18

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the supplemental work provided above to Montclair Public Schools operating a targeted-assistance and schoolwide Title I programs:

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			

Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

10. Resolution: Approval of Submission of Renewal Application for Temporary Instructional Space for Off-Site Use – Salvation Army Community Center, 2018-2019 School Year

Joe Kavesh moved to approve the following resolution:

WHEREAS, N.J.A.C. 6:22-6.1 requires approval of the County Superintendent for off-site facilities, and

WHEREAS, the Montclair Board of Education has been offered space by the Salvation Army Community Center, at no cost, for use by special education students transitioning from 12th grade into adult life at age 21 to work with them in a collaborative relationship with our Transition Program for the 2018-2019 school year, and

WHEREAS, the Salvation Army Community Center, located at 13 Trinity Place, has space available in classrooms 3, 4, and 6 which include a fully functioning kitchen and a coffee shop room designed with job training in mind,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the submission of the attached Renewal Application for Temporary Instructional Space for an off-site location, and

BE IT FURTHER RESOLVED that the Application will be forwarded to the County Superintendent and the Department of Education for their approval.

Attachment A

RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE

2018-2019 SCHOOL YEAR

(multiple site form)

INSTRUCTIONS:

- **If requesting a renewal past the 5th year, a request for continued use needs to be made to the County Superintendent and attached to this page. Include the need, and future plan for site.**
- **Attach a floor plan for each facility indicating room dimension, and fire sensor**
- **Copy pages as need for more facilities**

Name of facility or TCU	Address	Max # students/ aides/ teachers	Year of Initial Application	Indicate current Renewal Term 1 st , 2 nd , 3 rd , 4 th , 5 th or beyond	Grades Serviced
Salvation Army Community Center	13 Trinity Place, Montclair, NJ 07042	19 in 3 Classrooms	2009	9th	12-Age 21

The Board of Education approved the renewal temporary application for the 2018-2019 school year on April 16, 2018.

*****A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED*****

Certified by: _____

(Chief School Administrator) (Date)

(Business Administrator/Board Secretary) (Date)

FOR COUNTY SUPERINTENDENT'S USE ONLY:

Date of inspection by County Office: _____ Inspected by: _____

Included in Long-Range Facility Plan: Yes _____ No _____

For the _____ - _____ school year, approval: is granted _____ is not granted _____

subject to the following conditions: _____

_____ (County Superintendent) _____ (Date)

FOR NEW JERSEY DEPARTMENT OF EDUCATION USE ONLY:

Date of Evaluation: _____ Substandard Approval Date: _____

Unapproved Date: _____ Abandoned by Date: _____

Permanent Approved Date: _____

District Abandoned Date: _____ Ref: _____

Evaluator: _____ Date: _____

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

11. Resolution: Approval of Submission of Renewal Application for Temporary Instructional Space for Off-Site Use – Soccer Domain, 2018-2019 School Year

Joe Kavesh moved to approve the following resolution

WHEREAS, N.J.A.C. 6A:26-3.14 requires approval of the County Superintendent for off-site facilities, and

WHEREAS, the Montclair Board of Education is in need of space for use by the Renaissance Middle School for physical education for grades six, seven and eight, and

WHEREAS, the Soccer Domain, located at 14 Depot Street, has space available,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the submission of a temporary instructional space application for an off-site location.

RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE
2018 - 2019 SCHOOL YEAR

Please check one:

In an existing school building

Off-site

Year of Initial Application: 1999-2000 School Year **Renewal Application(s):** 2000-2001 through 2009-2010;

2015-2016

through 2018-2019

District: Montclair Board of Education

School or Building: Soccer Domain

Address of School: 14 Depot Street, Montclair, New Jersey, 07042

Room Location/Number (be specific): Indoor Sports Facility

Dimensions: Length: 180 ft. Width: 102 ft. Ceiling height: 41 ft. 6 in.
Total Area: 22,560 square feet NET Area: _____ square feet

Grade Level(s): Grades 6, 7, and 8

Instructional Activity(s): Physical Education
25 Students in each of 3

Separate Rooms:

Maximum number of students and teachers/aides (total) at one time: 75 Students Total

Reason for Renewal:

What improvement(s) was made to this space during the 1st, 2nd and /or 3rd year approval for use:

1st Year: _____

2nd Year: _____

3rd Year: _____

What improvement will be made to this space prior to September 1 of the next school year? _____

The Board of Education approved the application for temporary instructional space for the
2018 - 2019 school year on May 2, 2018 (Date).

*****A COPY OF RESOLUTION FROM MINUTES MUST BE
ATTACHED*****

Certified by: _____
(Chief School Administrator) (Date)

(School Business Administrator) (Date)

FOR COUNTY SUPERINTENDENT'S USE ONLY:

Date of inspection by County Office: _____ Inspected by: _____

Included in Long-Range Facility Plan: Yes _____ No _____

For the _____ - _____ school year, approval: is granted _____ is not granted

subject to the following conditions: _____
(County Superintendent) (Date)

FOR NEW JERSEY DEPARTMENT OF EDUCATION USE ONLY:

Date of Evaluation: _____ Temporary Instructional Space Approval
 Date: _____
 Unapproved Date: _____ Abandoned by Date: _____
 Permanent Approved Date: _____
 District Abandoned Date: _____ Ref: _____
 Evaluator: _____ Date: _____

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

M. PERSONNEL

1. Resolution: Approval of Job Description: Assistant Superintendent for Equity, Curriculum and Instruction

Joe Kavesh moved to approve the following resolution

WHEREAS the Montclair Board of Education requires an **Assistant Superintendent for Equity, Curriculum and Instruction** to support the needs of the district.

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for **Assistant Superintendent for Equity, Curriculum and Instruction**.

JOB DESCRIPTION

Title: Assistant Superintendent for Equity, Curriculum and Instruction

Qualifications:

1. Must hold acceptable NJ Administrative Certification

2. Minimum School Administrator Certificate; Master's Degree qualifications required; experience as a School Administrator in a school district
3. Ten years administrative experience required
4. Must possess strong communication, managerial, budgetary and leadership skills
5. Demonstrated knowledge of effective principles of teaching and learning
6. Demonstrated ability to function effectively in a diverse school community
7. Demonstrated aptitude or competence for assigned responsibilities
8. Strong public relations skills
9. Demonstrated knowledge of effective public education programs, particularly magnet programs
10. Ability to follow directions and work as a productive component of a highly functioning administrative team
11. Required criminal background check and proof of US citizenship or legal alien status
12. Ability to work on site during the hours required
13. Such alternatives to the above qualifications as the Superintendent may find appropriate
14. Bi-lingual preferred

Responsible to: Superintendent of Schools

Job Goal: To effectively assist the Board of Education in developing curriculum, instructional models, district policies

and administrative regulations as directed by the Superintendent. The Assistant Superintendent will serve as the **District's:**

- Affirmative Action Officer ensuring that the District complies with regulations required under N.J.A.C. 6:4
- Equity Officer.
- Compliance and Hearing Officer in all activities required in accordance with federal mandates, such as Title VI, Title VII, Title IX, and Section 504.

Performance Responsibilities:

1. Evaluates and improves upon the overall satisfaction of assigned school services and programs for staff, parents and students.
2. Assists with the preparation and administration of the assigned accounts in the school budget.
3. Provides leadership and guidance in process of program planning, coordination and evaluation for pupil services and assigned services.
4. Identifies priorities for improvement based upon the analysis of data and perception indicators.
5. Oversees the preparation of the drafts of needed board policies and administrative rules for the Superintendent's review and/or Board action.
6. Participates in the selection and use of assessment instruments which align to assigned programs.
7. Maintains a positive liaison with professional, civic, volunteer and other community agencies and groups having an interest in the schools.

8. Attends Board meetings and prepares such reports for the board as the Superintendent may request.
9. Evaluates the performance of assigned personnel in accordance with law, code and Board policy.
10. Enforces all Board policies, administrative directions and state laws/regulations.
11. Keeps supervisors and school community informed of requirements, events and activities.
12. Oversees the continuous improvement of assigned district services.
13. Assists in the recruiting, screening, hiring, training, assigning, evaluation, and removal when needed of staff assigned within the district.
14. Aligns program priorities with district standards and objectives.
15. Oversees the equity, curriculum and instruction department.
16. Supervises the Secretaries, Data Analyst for Student Achievement, Student Equity Advocate, Teacher on Assignment, Community Engagement Liaisons, Supervisors and Directors.
17. Uses the continued input from the total school community in improvement efforts.
18. Perform all other duties and assignments as designated by the Superintendent.

Terms: 12 month, salary and benefits as determined by the Board.
Evaluation: Performance of this job will be evaluated annually in accordance with the Board's policy on evaluation of certified staff.

Established: 6.8.16. BOE Approved: 7.25.16 BOE Approved Revisions 10.17.16

The Montclair Public School District encourages people with disabilities, minorities, veterans and women to apply. Applicants and employees will not be discriminated against on the basis of any legally protected category.
 EEO/AA/Vet/Disability Employer

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

2. Resolution: Approval of Job Description: Supervisor of Buildings and Grounds

Joe Kavesh moved to approve the following resolution

WHEREAS the Montclair Board of Education requires an **Supervisor of Buildings and Grounds** to support the needs of the district.

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for **Supervisor of Buildings and Grounds**.

JOB DESCRIPTION

Title: **Buildings and Grounds Supervisor**

Qualifications:

1. Certified Educational Facilities Manager, Preferred
2. Three years experience, preferably in a school district environment, in the supervision of buildings and grounds, maintenance; or any combination of training, education, and experience which provides the knowledge, skills and abilities needed for the position
3. Considerable knowledge of current and topical problems, procedures, and methods used in managing buildings and grounds maintenance
4. . Considerable knowledge of the approved materials and procedures which are effective in maintaining buildings and grounds
5. Ability to keep necessary records in an organized and accessible manner.
6. Demonstrated ability to select, direct and supervise a group of employees; to assign work and check on its progress and evaluate its completion.
7. Ability to establish and maintain effective working relationships with administrators, principals, employees and suppliers
8. Ability to work on site during the hours required
9. Such alternatives to the above qualifications as the Board may find appropriate and acceptable
10. Required criminal background check and proof of U.S. citizenship or legal alien status.
11. Meet New Jersey Residency Requirements.
12. Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Responsible to: Director of Buildings and Grounds and/or School Business Administrator

Job Goal: The Buildings and Grounds Supervisor, working under the direction of the Director of Buildings and Grounds or the School Business Administrator in the Director's absence, is responsible for all aspects of plant operation and maintenance. In addition, the Buildings and Grounds Supervisor is responsible for supervising all custodial and maintenance personnel.

Performance Responsibilities:

- A. Plant Planning and Construction in collaboration with the Director of Buildings and Grounds:
 1. Assists in short-range and long range district-wide planning and budgeting for plant facilities.
 2. Keeps current records on all district properties in an organized and accessible manner.
 3. Maintains liaison with the municipality, the county and the state on all school construction problems.
 4. Plans for and supervises all construction, alteration and replacement of buildings and building equipment.
 5. Prepares plans and specifications within the scope of appropriate licensure/certification and recommends and supervises appropriate architectural or engineering services when required.
 6. Recommends the use of contractors where required.

7. Attends all job site meetings during construction.
 8. Maintains current knowledge base regarding state and other regulatory body requirements for school properties.
- B. Plant Operation and Maintenance in collaboration with the Director of Buildings and Grounds:
1. Plans and supervises the maintenance program for all buildings and grounds.
 2. Assures the operational efficiency of all building equipment, such as heating, ventilating, and lighting.
 3. Supervises the testing and ordering of supplies connected with custodial and maintenance services.
 4. Makes progress reports on construction and maintenance projects performed by district personnel and contractors.
 5. Completes studies and submits estimates on costs for all construction and repairs under consideration.
 6. Prepares specifications for purchases and for services rendered by contractors.
 7. Assures compliance with federal, state and municipal codes regarding buildings and grounds operations.
 8. Organizes and supervises an effective preventative maintenance program for all building operations.
 9. Maintains an updated inventory of all buildings and grounds equipment.
 10. Prepares, submits and monitors a departmental budget.
- C. Service Personnel/programs in collaboration with the Director of Buildings and Grounds:
1. Supervises, directs and evaluates the work of the custodial and maintenance personnel.
 2. Coordinates the entire B&G personnel program and works to resolve problems in personnel performance or in relationships with other school or community members.
 3. Ensures that custodial/maintenance personnel are regularly trained in the latest technology and safety procedures:
 - Monitors the time records of all custodians in the school and certifies them for salary payment;
 - Evaluates the performance of custodians in accordance with board policy.
 - Assist in oversight of safe work practices.
- D. Job Training
1. Organizes and implements when necessary the training of building and grounds personnel and all custodial staff.
 2. Assist in Right-To-Know and AHERA compliance with maintenance personnel.
- E. Other Duties
1. Operate within the framework of all board policies, administrative directions and state laws/regulations,
 2. Performs any other duties and responsibilities incidental to the office or as may be assigned by the Director of Buildings and Grounds.

Terms: 12 month, salary and benefits as determined by the board.

Evaluation: Performance of this job will be evaluated annually in accordance with the Board's policy on evaluation of non-certified staff.

Established: 1/2/2008

Revised: 4/28/2017

Board approved: 5/3/2017

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

3. Appointment of Staff

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT – May 2, 2018

Approval of Appointment of Staff for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following pending receipt of passing medical exam, fingerprinting qualifications, and HR clearance:

Jedrzejczak, Steven
 LT Special Education Teacher
 Buzz Aldrin Middle School
 Salary: \$59,800.00 Step 1 MA
 Effective: April 2, 2018 to June 22, 2018
 Replacing: Curtis Hall (LOA)

Voorhis, Krista
 LT Assistant Principal
 Montclair High School
 Salary: \$118,729.00 Step 1 MA
 Effective: May 3, 2018 to June 30, 2018
 Replacing: John Jeffries

Dorch, Philip
 Operational Aide
 Buzz Aldrin Middle School
 Salary: \$48,795.00 Step 1
 Effective: May 3, 2018
 Replacing: Benjamin Powell

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			

Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

4. Leave of Absence

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT- May 2, 2018

Approval of Leave of Absence for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following:

Staff

Furr, Teressa
 Montclair High School
 School Counselor
 LOA with pay: 3/19/2018-4/24/2018
 Extension:
 LOA without pay: 4/24/2018-6/22/2018
 Reason: Medical FMLA
 Salary: \$62,725.00

Allen, Khalilah
 Renaissance Middle School
 Secretary
 LOA without pay: 4/20/2018-5/21/2018
 Reason: Medical FMLA
 Salary: \$49,390.00

Treacy, Maha
 Bradford Elementary School
 Paraprofessional
 LOA with Pay: 5/15/2018-6/22/2018
 Reason: FMLA
 Salary: \$31,750.00

Bohnert, Eileen
 Paraprofessional
 Northeast Elementary School
 LOA with Pay: 4/9/2018-4/30/2018
 Extension:
 LOA with Pay: 5/1/2018-5/4/2018
 Reason: FMLA
 Salary: \$29,217.00

Tallaksen, Elizabeth
 Nishuane Elementary School
 Occupational Therapist
 LOA with Pay: 4/26/2018-5/15/2018
 Reason: FMLA
 Salary: \$89,697.00

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

5. Resignations of Staff

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT- May 2, 2018

Approval of Resignations of Staff for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following Staff Resignation:

Staff

Aguero, Nieves
 World Language Teacher
 Glenfield Middle School
 Effective: July 1, 2018
 Salary: \$111,220.00
 Retirement

Bass, Leslie
 LDTC
 Office of Pupil Services
 Effective: July 1, 2018
 Salary: \$98,278.00
 Retirement

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

6. Substitutes

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT- May 2, 2018

Approval of Substitutes for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following:

COUNTY SUBSTITUTES

Shimizu-Johnson, Keiko
Jenkins, Drew
Miuccic, Michael
Brown, Edna
Irlinger-Dingle, Gabrille
Armstrong, Adrienee
Pierre-Louis, Magdala

Rocas, Barbara
Miller, Kara
Cuello, Jose
Schneiderman, Jill
Jimenez, Cristal
DeFrancisci, Patrick

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

7. Stipends & Coaches

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT- May 2, 2018

Approval of Stipends & Coaches for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following pending receipt of fingerprinting qualifications, background check, and HR clearance:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Location</u>
*Rogers, Jim	Curriculum Writing	\$49.00 per hour	District
*Cassaza, Ryan	Curriculum Writing	\$49.00 per hour	District

*Not to exceed 20 hours of work for each employee.

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

8. Salary Advancement

Joe Kavesh moved to approve the following resolution

PERSONNEL REPORT- May 2, 2018

Approval of Correction of Salary Advancement Effective Date for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following:

Name	Position	Location	Salary From:	Salary To:
Gutierrez, Piedad	Spanish Teacher	Hillside	\$97,048.00 MA 18	\$105,420.00 MA 30

***Effective January 1, 2018**

Correct:

***Effective September 1, 2017**

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

9. Summer School Staff

Joe Kavesh moved to approve the following resolution:

PERSONNEL REPORT- May 2, 2018

Approval of Summer School Staff for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following pending receipt of fingerprinting qualifications, background check, and HR clearance if *external* candidates:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Summer Program</u>
Mussa, Nilaja	Lead Teacher	\$49.00 per hour	StepUp 2018
Morris, Maya	Teacher	\$49.00 per hour	StepUp 2018

Seconded by Eve Robinson and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

10. Revision to Personnel Report

Joe Kavesh moved to approve the following resolution:

Approval of Non-Renewals of Staff for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following Staff Non-Renewals for the 2018-2019 School:

Staff

ID# 109452
 Math Teacher
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#106029
 Paraprofessional
 Effective: June 30, 2018
 Reason: Performance

ID#101796
 Paraprofessional
 Effective: June 30, 2018
 Reason: Performance

ID#109169
 Math Teacher
 Effective: June 30, 2018
 Reason: Performance

ID#102255
 RN, Nurse
 Effective: June 30, 2018
 Reason: Performance

ID#109488
 English Teacher
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#107144
 Elementary Teacher
 Effective: June 30, 2018
 Reason: Performance/Budget

ID#109655
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#109368
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#109575
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#109647
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#109322
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#107759
 Paraprofessional
 Effective: June 30, 2018
 Reason: Budget/Economy

ID#105764
 Elementary Teacher
 Effective: June 30, 2018
 Reason: Conduct Unbecoming/Performance

Approval of Renewal of Staff for the 2017-2018 School Year

Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following Renewal of Staff for the 2018-2019 School **As Attached:**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

N. PUPIL SERVICES

1. H.I.B. Report – **As Amended**

Jevon Caldwell Gross moved to approve the following resolution:

HIB Investigation Resolution for SUPERINTENDENT’S REPORT –May 2nd, 2018

- A. **Hearing an Appeal case; Superintendent’s decision in HIB Investigation Involving SID # 983523 as Alleged offender** from the 02/16/2018 for reason set forth in the Superintendent’s Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith, from meeting date 3/5/2018
 - a. The case was Substantiated as HIB
 - b. See reports from Glenfield Middle School

- B. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation Involving SID #045356 from 3/22/2018 for reason set forth in the Superintendent’s Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: Yes
 - b. 30 bus suspension, parents contacted
 - c. Counseling with school counselor

- C. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation Involving SID #061682 from 3/20/2018 for reason set forth in the Superintendent’s Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: No
 - b. Meeting with school counselor

- D. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation Involving SID #034534 from 11/2018 for reason set forth in the Superintendent’s Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: No
 - b. Meeting with school counselor for support

- E. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation Involving SID #986479 from 4/18/2018 for reason set forth in the Superintendent’s Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: Yes
 - b. After school detention, parents contacted
 - c. Counseling with school counselor, bullying handbook

Seconded by Joe Kavesh and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

O. DEPARTMENT OF EQUITY, CURRICULUM AND INSTRUCTION

1. Approval of Field Trips

Eve Robinson moved to approve the following resolution – As Amended

WHEREAS, THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,

WHEREAS, THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,

NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING FIELD TRIPS ARE APPROVED:

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
6/14/2018	Bradford	1	Gismondi/ Richardson/ Barroquero	Profeta Farms 803 US Hwy 202 Readington, NJ	\$10	We would like to take them to see a modern farm to learn about comparison and capitalism	Yes 5.5hrs
5/25/2018	Bradford	K & 2	Ehrman/Chanin/ Cahill	Essex County Environmental Ctr. 621-B Eagle Rock Ave. Roseland, NJ	\$15	Learning about Lenape Culture in New Jersey	Yes 5hrs.
5/3/2018	Edgemont	5	Passamano/Sheehan	Yogi Berra Museum 1 Normal Avenue Montclair, Nj	\$10	STEM Workshop-Physics, Mathematics and Statistics	Yes 2hrs.
6/6/2018	Glenfield	7	O'Sullivan	Six Flags Theme Park 1Six Flags Blvd. Jackson, NJ	\$27	After studying physics of motion, students will be able to apply theme park concepts & complete a demonstration of learning in class.	Yes 8.5hrs.
4/24/2018	Hillside	4 & 5	D'Amico	Wells Fargo Center 11 Street Philadelphia, Pa.	\$0	Drums of Thunder: Halftime Performance for the 76ers vs. Miami Heat Playoffs.	No 7hrs.
4/24/2018	Montclair H.S.	9-12	Freeman	Seton Hall University 400 S. Orange Ave. S. Orange, NJ	\$0	School of Diplomacy and International Relations student Presentations	Yes 3hrs.
5/4/2018	Montclair H.S.	10-12	Leschak/Sampson/ Ippolito	Claridge Theater 486 Bloomfield Ave. Montclair, NJ	\$0	Students will be at a screening for the film festival along with a quest speaker presentation	Yes 3hrs.
5/12/2018	Montclair H.S.	9-12	Manse	Pennsauken H.S. 800 Hylton Road Pennsauken, NJ	\$0	NJ Classical League State Convention We are competing for the state title.	Yes 9hrs.
5/24/2018	Montclair H.S.	9-12	Witter	Champion Schools Showcase 599 Monmouth Rd Jackson, NJ	\$0	Culminating Showcase and awards for Teen Safety Activities	Yes 7hrs
5/24/2018	Montclair H.S.	10	Trajkouska/Mino/ Eckert	Sea Grant Consortium 22 Magruder Rd Highlands, NJ	\$25	Students will receive/partake in a geological and biological tour & lab provided by NJ Sea Grant.	Yes 6.5hrs.
5/25/2018	Montclair H.S.	10-11	Trajkouska/Mino/ Eckert	Sea Grant Consortium 22 Magruder Rd Highlands, NJ	\$25	Students will receive/partake in a geological and biological tour & lab provided by NJ Sea Grant.	Yes 6.5hrs.

7/13/2018	Montclair H.S.	9-11	English/Portas	Sterling Hill Mining Museum 30 Plant St. Ogdensburg, NJ	\$0	Students will take a 2hr. mine tour to learn about geological formations and history of mining in NJ	
7/20/2018	Montclair H.S.	10-12	English/Portas	The Seeing Eye 10 Washington Valley Rd Morristown, NJ	\$0	Students will meet the Dog Behavior, trainers, Veterinarians, geneticists as they train dogs for the visually impaired.	Yes 5hrs.
5/24/2018	Nishuane	2	DePasquale/White/ Garone/Weidmann/ Bower	Hillside School Montclair, NJ	\$0	Student tour and orientation to feeder school.	Yes 2hrs.
6/15/2018	Northeast	1	Damiano/Barkin/ Kaczka	Turtle Back Zoo 560 Northfield Ave West Orange, NJ	\$12	We will be completing a unit of study on animals & their habitants.	Yes 4hrs.
6/8/2018	Renaissance	8	Spagnuolo	Calvary Temple & Dorney Park 3436 Winchester Rd Allentown, Pa	\$45	Music Performance Competition	Yes 10hrs.
5/4/2018	Montclair H.S.			Charles H . Bullock School 55 Washington Street, Montcalir	\$0	CGI student presentation to Bullock 4 th & 5 th graders.	Yes 3 hrs.

BE IT FINALLY RESOLVED THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x		x 6/14/18 Bradford	
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x

P. OPERATIONS AND SCHOOL SUPPORT SERVICES

None

Q. BOARD COMMENTS

R. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held on Wednesday, May 16, 2018 at 6:00 pm in the George Inness Annex Atrium at 141 Park Street. The meeting will go into closed session until approximately 7:30 pm when it will re-open to the public.

S. ADJOURNMENT at 8:37 pm

Joe Kavesh moved to adjourn

Seconded by Jevon Caldwell Gross and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck				x
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner				x